

PATH Meeting Agenda

September 21, 2016

1. Call to Order *W. S*
2. Minutes (8/24/16)
3. Teachers Report
4. Presidents Report
 - a. Back to school night Funds 4R Future presentation
 - b. Next PATH meeting (New Date) *14th Ann*
 - c. How do we like pm meetings (limited time)
5. Principals report
6. 1st VP Corporate Sponsors
 - a. Exclusivity: Pros & Cons
7. VP Funds 4R Future
 - a. Updates
8. 2nd VP
 - a. Updates
9. 3rd VP
 - a. Updates
10. Treasure
 - a. Dawn worked 18 hours (\$270) Would like approval for payment
 - b. Request for continued CPA review and support
11. 5th Grade Coordinators
 - a. Updates
 - b. Fundraising
12. Digital Communications
13. Room Parent Coordinator
 - a. Updates
14. Enrichment Coordinator
 - a. Updates
15. Safety
 - a. Updates

*Thos 1st VP's DFK Stat
CPK 25 for acct.*

16. Old Business

- a. Back Pack hooks/racks
- b. Parliamentarian?

17. New Business

- a. Purchasing website insurance
- b. Yearbook Deposit (hard or soft covers)
- c. Computer Lab Opening (Invite Englander's office)
- d. Possible Beautification team
- e. Map of school in office?

18. Adjournment 7:50pm Sharp (Off of school campus by 8pm)

****EXSECUTIVE PATH BOARD STAY FOR CLOSED MINI MEETING****

- 1. Budget 2016-2017
- 2. Governance Board PATH Rep

DATES TO REMEMBER

9/22/16 Picture Day

9/26/16 Enrichment Session begins (Sep 26-Nov 18)

10/3/16 NO SCHOOL

9/4/16 End of Gift Wrap Fundraiser

10/12/16 NO SCHOOL

10/22/16 Family Fun Day

10/26/16 Make-up Picture Day

10/28/16 Trunk or Treat

10/31/16 Halloween Parade

Castlebay Lane Charter Elementary
PATH BUDGET - Preliminary
2016-2017

Category	2016-2017			2015-2016		
	Projected Income	Projected Expense	Projected Net	Actual Income	Actual Expense	Total Profit/Loss
Administrative						
Payroll Fees and Services	0	200	200	0	193	193
Accounting/Tax Services	0	1,500	-1,500	0	6,054	-6,054
Insurance						
General liability insurance	0	1,500	-1,500	0	1,281	-1,281
D&O Insurance	0	200	-200	0	190	-190
Workers Compensation	0	4,600	-4,600	0	4,624	-4,624
Capital maintenance						
Die cut	0	1,500	-1,500	0	1,290	-1,290
Instructional Materials	0	500	-500	0	1,064	-1,064
Supplies	0	1,200	-1,200	0	1,161	-1,161
Paper	0	2,000	-2,000	0	2,094	-2,094
Teacher/Principal Breakfast/Lunches	0	500	-500	0	465	-465
Teacher bonuses	0	1,700	-1,700	0	571	-571
Hospitality	0	3,000	-3,000	0	2,025	-2,025
License/permits/dues	0	500	-500	0	0	0
Other - postage etc	0	750	-750	0	693	-693
	0	150	-150	0	114	-114
Total Administrative	0	19,700	-19,700	0	23,004	23,004
Events & Fundraising Events						
School Picnic	0	150	-150	172	50	122
Movie Night	400	200	200	288	206	198
Back to School Night	0	0	0	0	0	0
Fundraising						
Script	200	0	200	650	0	450
Duen House	750	50	700	311	0	389
None Ice/Snacks/Pizza Sales/See's	6,000	3,000	3,000	5,551	2,537	2,964
Other	500	250	250	100	0	150
Gift Wrap	10,000	5,000	5,000	0	0	5,000
Funds 4 R Future	14,000	8,000	6,000	0	0	6,000
Juni Think	0	0	0	0	0	0
Family Fun Day	12,500	5,645	6,855	91,629	8,134	83,494
Book Fairs	15,000	8,700	6,300	8,473	6,428	2,045
Night of Hearts	15,000	7,800	7,200	8,841	6,886	1,954
Magazine Drive	15,000	7,500	7,500	0	0	7,500
Boxtops	3,000	725	2,275	8,118	3,467	4,651
Legacy Wall	5,000	1,580	3,420	3,511	615	2,896
Looks Night Out	3,000	100	2,900	0	0	2,900
Promotions (Ralphs/Target)	4,000	0	4,000	1,601	0	2,399
Corporate Sponsors	5,000	50	4,950	5,272	0	5,272
5th Grade	0	0	0	1,450	302	1,148
Yearbook	28,000	28,000	0	37,816	36,082	1,734
Yearbook	14,500	8,200	6,300	14,021	8,050	5,971
Laps for Learning	12,000	2,000	10,000	10,688	1,238	9,450
APEA	0	0	0	0	0	0
Camp Castlebay	5,000	500	4,500	0	0	4,500
Field Trip	6,500	6,500	0	0	0	0
Safety	6,500	2,000	4,500	6,070	6,300	-230
Library	0	5,500	-5,500	8,064	1,560	6,504
Enrichment Classes	4,500	1,200	3,300	4,130	1,125	3,005
Total Events & Fundraising	314,750	301,120	13,630	218,484	26,585	191,897
Education Programs						
Salaries						
Science (including payroll taxes)	0	28,000	-28,000	0	28,410	-28,410
Computerwise/Kids	0	43,000	-43,000	0	44,680	-44,680
Art (including payroll taxes)	0	18,500	-18,500	0	18,848	-18,848
Music	0	10,500	-10,500	0	10,360	-10,360
Work Room (including payroll taxes)	0	14,000	-14,000	0	13,814	-1,186
Teacher Assistance	0	21,000	-21,000	0	0	0
Supplies						
Science	0	800	-800	0	834	-834
Computer	3,646	3,646	0	0	8,741	-5,095
Art	0	200	-200	0	0	200
Accelerated Reader						
	0	1,200	-1,200	0	0	1,200
Total Education Programs	3,646	147,346	-143,700	0	125,689	125,689
Total Income (Loss)	\$18,396	\$68,166	\$49,770	\$18,484	\$25,379	\$43,863

Castlebay Lane Charter Elementary
PATH - Parents and Teachers Helping
Actual vs Budget
July 1 - September 21, 2016

Category	Actual			Budget			Actual vs Budget	
	Income	Expense	Difference	Income	Expense	Difference	Income	Expense
Administrative								
Payroll Fees and services	0	90	-90	0	200	-200	0	110
Accounting/Tax Services	0	691	-691	0	1,500	-1,500	0	809
Insurance								
General Liability Insurance	0	0	0	0	1,300	-1,300	0	1,300
O&O Insurance	0	0	0	0	200	-200	0	200
Workers Compensation	0	470	-470	0	4,600	-4,600	0	4,130
Copies/maintenance								
Die cut	0	0	0	0	1,600	-1,600	0	1,600
Instructional Materials	0	0	0	0	500	-500	0	500
Supplies	0	44	-44	0	1,200	-1,200	0	1,200
Paper	0	0	0	0	2,000	-2,000	0	1,956
Teacher/Principal Breakfast/Lunches	0	0	0	0	500	-500	0	500
Teacher bonuses	0	0	0	0	1,700	-1,700	0	1,700
Hospitality	0	0	0	0	3,000	-3,000	0	3,000
License/permits/dues	0	420	-420	0	500	-500	0	80
Other - installations/postage etc	0	0	0	0	750	-750	0	750
	0	0	0	0	150	-150	0	150
Total Administrative	0	1,715	-1,715	0	19,700	-19,700	0	17,985
Events & Fundraising								
Events								
School Picnic	0	74	-74	0	150	-150	0	76
Movie Night	0	0	0	400	200	200	-400	200
Back to School Night	0	0	0	0	0	0	0	0
Fundraising								
eScript	86	0	86	200	0	200	-114	0
Open House	0	0	0	150	60	90	-150	60
Kona Ice/Snacks/Pizza Sales/See's	383	0	383	6,000	3,000	3,000	-5,617	3,000
Spiritwear	3,016	0	3,016	0	0	0	0	0
Other	281	50	231	500	250	250	-219	200
Gift Wrap	0	0	0	10,000	5,000	5,000	-10,000	5,000
Funds 4 R Future	55,995	2,716	53,279	143,000	8,000	135,000	-87,005	5,284
Family Fun Day	0	0	0	12,500	5,645	6,855	-12,500	5,645
Book Fairs	0	0	0	15,000	8,700	6,300	-15,000	8,700
Knight of Hearts	0	0	0	15,000	7,800	7,200	-15,000	7,800
Magazine Drive	0	0	0	15,000	7,500	7,500	-15,000	7,500
Bortops	0	231	-231	3,000	715	2,285	-3,000	484
Legacy Walk	0	350	-350	5,000	1,550	3,450	-5,000	1,200
Cook's Night Out	0	0	0	3,000	100	2,900	-3,000	100
Promotions (Ralphs/Target)	0	0	0	4,000	0	4,000	-4,000	0
Corporate Sponsors	500	0	500	5,000	550	4,450	-4,500	550
5th Grade	2,619	1,415	1,204	28,000	28,000	0	-25,382	26,585
Yearbook	0	0	0	14,500	8,200	6,300	-14,500	8,200
Laps for Learning	0	0	0	12,000	2,000	10,000	-12,000	1,000
APEx	0	0	0	0	0	0	0	0
Camp Castlebay	0	0	0	5,000	500	4,500	-5,000	500
Field Trip	4,136	0	4,136	6,500	6,500	0	-2,364	6,500
Safety	2,744	0	2,744	6,500	2,000	4,500	-3,756	2,000
Library	0	695	-695	0	3,500	-3,500	0	2,805
Enrichment Classes	9,295	694	8,601	4,500	1,200	3,300	4,795	606
Total Events & Fundraising	79,955	6,225	73,730	314,750	101,120	213,630	-234,711	94,895
Education Programs								
Salaries								
Science (including payroll taxes)	0	160	-160	0	28,000	-28,000	0	27,840
Computers/edEds	0	10,750	-10,750	0	43,000	-43,000	0	32,250
Art (including payroll taxes)	0	518	-518	0	18,500	-18,500	0	17,982
Musical	0	840	-840	0	10,500	-10,500	0	9,660
Work Room (including payroll taxes)	0	1,674	-1,674	0	14,000	-14,000	0	12,326
Teacher Assistance	0	0	0	0	21,000	-21,000	0	21,000
Supplies								
Science	0	0	0	0	800	-800	0	800
Computer	0	3,200	-3,200	3,646	3,646	0	-3,646	446
Art	0	432	-432	0	200	-200	0	-132
Accelerating Reader	0	7,351	-7,351	0	7,700	-7,700	0	350
Total Education Programs	0	24,924	-24,924	3,646	147,346	-143,700	-3,646	122,427
Total Income (Loss)	79,955	32,865	46,190	318,396	268,166	50,230	-242,357	235,301

Castlebay Lane Elementary - PATH
Balance Sheet
As of September 21, 2016

	<u>2016</u>
ASSETS	
Current Assets	
Bank Accounts	
10000 PATH Operating	127,139.71
10500 Restricted Cash	<u>96,977.37</u>
Total Bank Accounts	\$ 224,117.08
Other current assets	
13001 Science Lab Petty Cash	<u>200.00</u>
Total 13000 Petty Cash	\$ 200.00
14000 Undeposited Funds	-2,050.00
14500 Prepaid Expenses	<u>9,972.50</u>
Total Other current assets	\$ 8,122.50
Total Current Assets	\$ 232,239.58
TOTAL ASSETS	\$ 232,239.58
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	-1,359.21
21100 Form 941 Taxes	216.05
21200 Form DE-9C Taxes	813.52
CA PIT / SDI	<u>17.78</u>
Total Payroll Liabilities	-\$ 311.85
Total Other Current Liabilities	-\$ 311.85
Total Current Liabilities	-\$ 311.85
Total Liabilities	-\$ 311.85
Equity	
32000 Unrestricted Net Assets	145,378.35
34000 Temp Restricted Net Assets (P/Y)	
34001 5th Grade	1,534.39
34002 Field Trip Buses	1,993.87
34003 Library	8,520.23
34004 Safety	7,916.55
34005 Science Lab	10,835.92
34006 Education Programs	<u>10,081.41</u>
Total 34000 Temp Restricted Net Assets (P/Y)	\$ 40,962.37
Net Income	<u>46,190.71</u>
Total Equity	\$ 232,651.43
TOTAL LIABILITIES AND EQUITY	\$ 232,239.58